

Accreditation Code:

Classroom Observation

(Form O_TE)

Name of Evaluator:

**Code of Evaluator
(Evaluator's CNIC#):**

Name of Institution:

Name of program:

Date:

Accreditation Code:

GUIDELINES

This tool is composed of **TWO SECTIONS**

An observation is finished when both sections are completed **Tool Completion** requires observation of at least two class rooms Section-I on class room interaction may takes 20-25 minutes, in live classroom situation .

Section-II on Teaching and Learning Procedures consists of three parts.

- a) Teaching Methods used by Teacher
- b) Approaches and Strategies used
- c) Class Room Conditions

Section-I

Coordinate the Institutional Accreditation Committee and ask them to arrange your meeting with the teacher educators whose class you plan to observe. Meet the concerned teacher educators before class ask and record the initial information. Request permission to observe.

0-5 Enter the classroom for observation and select an appropriate place to sit, remain in the classroom and let the teacher start his / her lesson in routine way. This will give teacher educators and prospective teachers a chance to get used to your presence. This is the rapport-building period.

1- The table shows 11 type of interaction and class period is divided in 14 minutes slots, each of 1 minute, further divided into 4 cells of 15 seconds duration each.

2- Observe the teaching learning process carefully till the end of the class to identify each verbal interaction in the class between teacher educator and prospective teachers and among prospective teachers. Each interaction is defined by any verbal exchanges between the teacher educators and prospective teachers or among prospective teachers within a time slot of 3 second minutes. Tally the number and types of interaction held, and record in the relevant box after 3 seconds.

Accreditation Code:

GUIDELINES

Section-II

It will be completed just after the end of the class. You are requested to reflected on the class room observation and make against the methods teacher had used in the class during teaching learning process. The next activity is to evaluate the appropriateness and effectiveness of the used methods on six point rating scale.

General Information

Name of the Teacher.....

Name of the Course and Title.....

Duration of the Period..... Start..... End.....

No. of the Students present in the class.....

Accreditation Code

Section I: Classroom Interaction

Class period has been divided into multiple slots each of 15 sec. The observer is required to "mark tallies" (IИ) in cell against the types of interactions observed after an interval of 15 second.

No	Types of interaction:	1				2				3				4				5				6				7			
		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15
Teacher Talk	1	Describing & explaining content <small>O_TE_1</small>																											
	2	Accepting and using students' ideas <small>O_TE_2</small>																											
	3	Questioning <small>O_TE_3</small>																											
	4	Providing Feedback to students <small>O_TE_4</small>																											
	5	Giving Directions <small>O_TE_5</small>																											
	6	Encouraging and motivating students <small>O_TE_6</small>																											
	7	Criticizing <small>O_TE_7</small>																											
Student Talk	8	Answers by Students <small>O_TE_8</small>																											
	9	Questions by Students <small>O_TE_9</small>																											
	10	Spontaneous talk <small>O_TE_10</small>																											
....	11	Silence & external interruptions <small>O_TE_11</small>																											

No	Types of interaction:	8				9				10				11				12				13				14				Total
		15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	
Teacher Talk	1	Describing & explaining content <small>O_TE_1</small>																												
	2	Accepting and using students' ideas <small>O_TE_2</small>																												
	3	Questioning <small>O_TE_3</small>																												
	4	Providing Feedback to students <small>O_TE_4</small>																												
	5	Giving Directions <small>O_TE_5</small>																												
	6	Encouraging and motivating students <small>O_TE_6</small>																												
	7	Criticizing <small>O_TE_7</small>																												
Student Talk	8	Answers by Students <small>O_TE_8</small>																												
	9	Questions by Students <small>O_TE_9</small>																												
	10	Spontaneous talk <small>O_TE_10</small>																												
....	11	Silence & external interruptions <small>O_TE_11</small>																												

Accreditation Code: **Section II: Teaching & Learning Procedures**

Tick mark the instructional procedures & methods and mark on the scale the extent to which the method used by the teacher educators during class observation?

No	Methods	Method Used	Appropriate							Effective						
			6	5	4	3	2	1	0	6	5	4	3	2	1	0
1	Lecturing	O_TE_16														
2	Discussions	O_TE_17														
3	Demonstrations	O_TE_18														
4	Project Method	O_TE_19														
5	Group work	O_TE_20														
6	Inquiry Method	O_TE_21														
7	Discovery Method	O_TE_22														
8	Any Other	O_TE_23														
9	Any Other	O_TE_24														

Tick mark (√) the pedagogical approaches & strategies used by the teacher educator to promote analytical/ critical thinking & problem solving skills during classroom teaching? How far this/ these were relevant & Innovative Mark the extent on given Scale.

No	Approaches	Strategies Used	Relevant							Innovative						
			6	5	4	3	2	1	0	6	5	4	3	2	1	0
1	Hands on experiences	O_TE_31														
2	Student role playing	O_TE_32														
3	Comparing & contrasting	O_TE_33														
4	Inviting examples & illustrations	O_TE_34														
5	Presentation by Teacher educator	O_TE_35														
6	Presentation by prospective Teacher	O_TE_36														
7	Research Tasks	O_TE_37														
8	Round robins & public Questions	O_TE_38														
9	Summarizing & interpreting activities	O_TE_39														
10	Extrapolating (predicting outcomes)	O_TE_40														
11	Synthesizing activities	O_TE_41														
12	Evaluating	O_TE_42														
13	Others.....	O_TE_43														

